

# San Antonio Bay Partnership

The Board of Directors for  
The San Antonio Bay Partnership, Inc.

Will meet on  
Thursday, February 21, 2013  
1:30 to 3:00 p.m.

The University of Houston – Victoria  
**Meeting Room A (Room 223), University West Bldg.**  
3007 N Ben Wilson St, Victoria, TX, 77901  
*(see attached map for location & directions to meeting room)*

*This meeting is open to the public. Participation in the meeting will also be available via conference call – see the dial in instructions at the bottom of this page.*

## AGENDA

- I. Welcome, Introductions and Roll Call
- II. Approval of the Agenda
- III. Approval of the Minutes of the January 10, 2013 Board of Directors meeting (*Attachment A*)
- IV. Election of Officers for SABP, Inc. Board of Directors for 2013
- V. Designation of Terms of Office for Board Members
- VI. Financial Report on income, expenses and payables as of February 19, 2013, and possible action thereon (*Attachment B*)
- VII. Action Item: Authorizations for Payments (*Attachment C*)
- VIII. Discussion and possible action on a contract between SABP, Inc. and the Coastal Bend Bays and Estuaries Program, Inc. for Phase III of the “Habitat Conservation and Coastal Public Access Planning Project” being conducted under a Texas Coastal Management Program grant
- IX. Report on IRS determination that SABP, Inc. is a tax-exempt charitable organization under Section 501(c)(3) of the IRS Code, and filing requirements there under (*Attachment D*)
- X. Discussion and possible action on Fund Raising Strategies for SABP, Inc.
- XI. Upcoming Meetings
- XII. Other Business
- XIII. Adjourn

## ATTACHMENTS

- A: Minutes of the 1-10-13 Board of Directors meeting
- B: Financial Report for the Period Ending 2-19-13
- C: Payment Authorizations: James Dodson
- D: Letter from IRS approval of the SABP, Inc. 501(c)(3) application

## Conference Call Dial-In Procedures:

- 1) Dial the toll-free conference system access number: **866-590-5055** and
- 2) When prompted, enter the conference access code: **8463538**, then hit the # sign; you will be automatically added to the conference call.

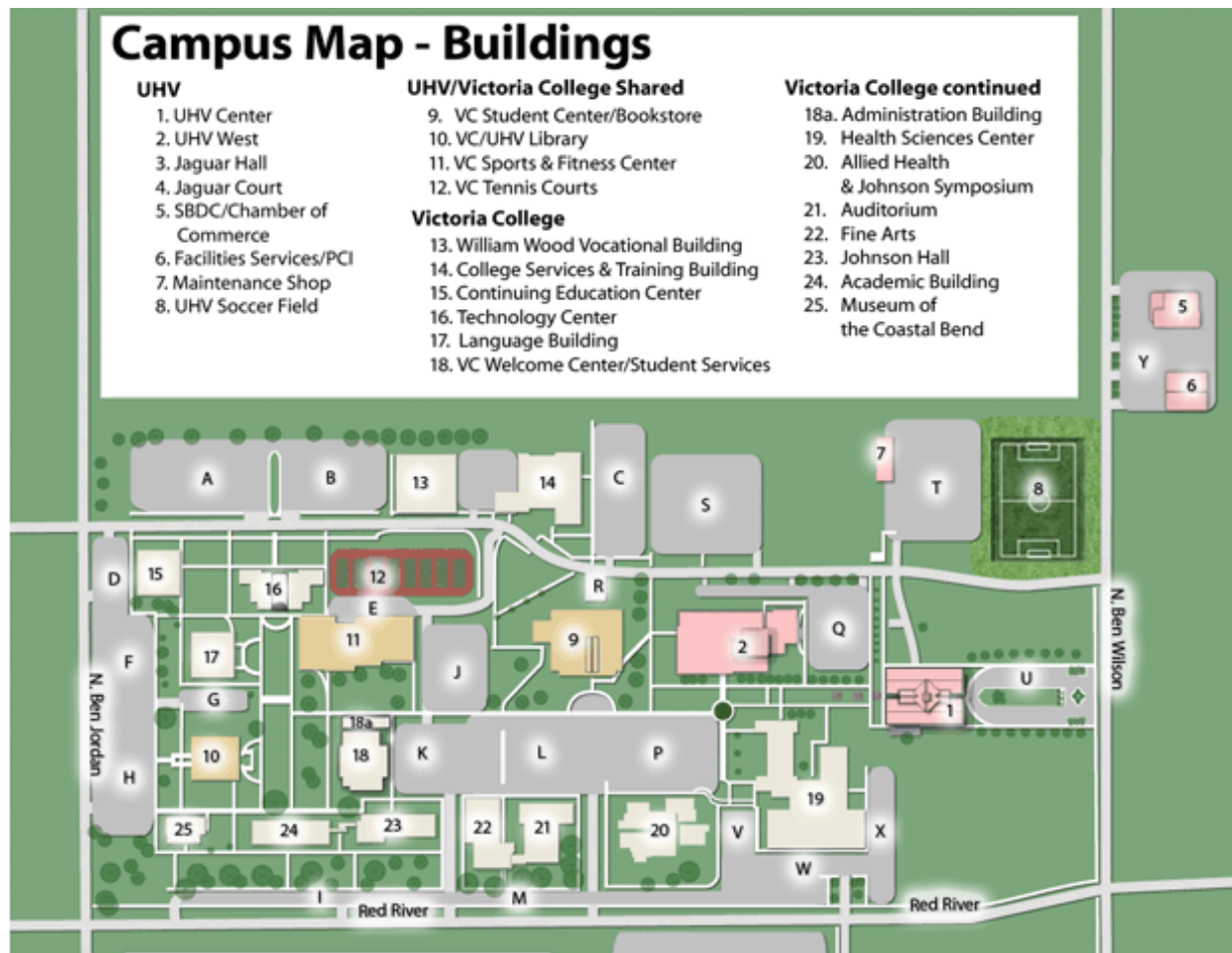
*The conference call will be initiated at 1:30pm -- you may dial in anytime after that.*

If you have any questions, please contact James Dodson at 361-649-1518 or [jdodson27@gmail.com](mailto:jdodson27@gmail.com)

## MEETING LOCATION

On the map below:

Meeting Room A (Rm 223) is located on the second floor of the University West Building, which is Building “2” (indicated in pink). Meeting participants must park in UHV Special Events Parking, which is Located in Lot T (indicated in grey), accessed via the north entrance off N. Ben Wilson St., immediately adjacent to the soccer field (#8)



**ATTACHMENT A:**

Minutes of the SABP, Inc. Board of Directors Meeting  
Held on January 10, 2013

**MINUTES OF THE  
MEETING OF THE BOARD OF DIRECTORS for  
THE SAN ANTONIO BAY PARTNERSHIP, INC.**

**Thursday, January 10, 2013**

The meeting was held in Meeting Room A (Rm. 223) in the University West Building, at the University of Houston – Victoria. The meeting came to order at 1:45 pm.

Committee members present: John Kusalus (Chair), Roy Foley, Terry Baiamonte, Allan Berger and Bob McCan. *Also present were: James Dodson (Facilitator), Rosario Martinez, Steve Raabe, Vicki Grove and Brian Koch.*

The Board approved the agenda as printed. Minutes of the November 13, 2012 and December 19, 2012 meetings of the SABP, Inc. Board of Directors were approved unanimously.

Mr. Dodson presented the financial report for the period ending December 31, 2012. Mr. McCan moved for approval; the motion was seconded by Ms. Baiamonte; motion approved.

Mr. Kusalus tabled Item V. to the next Board meeting. Mr. Dodson then reported on the status of planning activities under the CMP grant for developing a “Coastal Habitat Conservation and Coastal Public Access Plan for the San Antonio Bay System.” He noted that there had been a stakeholder meeting for Coastal Public Access planning that morning, and that a second such stakeholder meeting would be held on the same day as the SABP, Inc. Board meeting in February. Also mentioned was the proposal to hold a meeting somewhere in the San Antonio Bay area to solicit additional public input regarding coastal public access needs and issues.

Mr. Kusalus then asked for a report on the status of the SABP, Inc. application to be designated a tax-exempt charitable organization under Section 501(c)(3) of the IRS Code. Mr. Dodson stated that, in early December 2012, SABP, Inc. had received a second letter from the IRS requesting additional information on, and clarification of certain items in the original filing. Because a response to the IRS was necessary prior to the next SABP, Inc. Board meeting on Dec. 19<sup>th</sup>, 2012, Mr. Dodson stated that he had prepared the necessary response, which was then signed by Mr. Foley as Vice-President of the SABP, Inc. Board of Directors and submitted to the IRS, and that no further communication from the IRS had been received since that submittal. Mr. Dodson noted that he felt the IRS now had all the information they would need to approve the SABP, Inc. application for tax-exempt status.

Mr. Kusalus asked if there was any Other Business. Mr. Dodson reported that the Mission-Aransas NERR Science Collaborative stakeholder group would be meeting in Port Aransas on January 17<sup>th</sup>, and that he planned to attend.

There being no other business, it was decided to hold the next Board of Directors meeting in conjunction with the next SABP Stakeholder meetings on Thursday, February 21, 2013. Items for that meeting’s agenda would include election of officers and determination of terms of office for Board members.

The meeting adjourned at 2:20 p.m.

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Minutes Approved by Action of the Board of Directors for the San Antonio Bay Partnership, Inc. at an official meeting on February 21, 2013

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Terry Baiamonte, Secretary-Treasurer

Date

**ATTACHMENT B:**

Financial Report for the Period Ending 2-19-13

**San Antonio Bay Partnership, Inc.**  
**Financial Report for Period Ending 2-19-13**

**Account 1: CMP-CBBEP Project Funds**

**Income:**

Donation from City of Victoria Environmental Services Division	\$1,000.00
Donation from San Antonio River Authority (Challenge Grant)	\$4,000.00*
* Includes \$850.00 previously paid by SARA for fees associated with the submittal of the 501(c)(3) application	
Payment from Coastal Bend Bays and Estuaries Program (CBBEP) for SABP Inv. #1 to CBBEP for Texas Coastal Management Program (CMP) project facilitation services – March 2012	\$2,767.50
Payment from CBBEP on SABP Inv. #2 to CBBEP for CMP project facilitation services – April 2012	\$ 540.00
Payment from CBBEP on SABP Inv. #3 to CBBEP for CMP project facilitation services – May 2012	\$2,422.50
Payment from CBBEP on SABP Inv. #4 to CBBEP for CMP project facilitation services – June 2012	\$1,125.00
Payment from CBBEP on SABP Inv. #5 to CBBEP for CMP project facilitation services – July 2012	\$ 3,360.00
Payment from CBBEP on SABP Inv. #6 to CBBEP for CMP project facilitation services – August 2012	\$ 4,545.00
Transfer of balance in Account 2, per Board direction 11-9-12	\$ 1,082.67
Payment from CBBEP on SABP Inv. #7 to CBBEP for CMP project facilitation services – September 2012	\$ 7,398.75
Donation from San Antonio River Authority (Challenge Grant) Matching income from San Antonio Bay Day event	\$ 1,000.00
Payment from CBBEP on SABP Inv. #8 to CBBEP for CMP project facilitation services – October 2012	\$ 3,952.50
Payment from CBBEP on SABP Inv. #9 to CBBEP for CMP project facilitation services – November 2012	\$ 1,800.00
Payment from CBBEP on SABP Inv. #10 to CBBEP for CMP project facilitation services – December 2012	\$ 750.00
Payment from CBBEP on SABP Inv. #11 to CBBEP for CMP project facilitation services – January 2013	
Note: partial payment on Inv. #11 (remaining CMP funds available in Phase II contract)	\$ 858.75
<b>Total Account 1 Income:</b>	<b><u>\$36,602.67</u></b>

# SABP, Inc. Financial Report for Period Ending 2-19-13

## Page 2

### Account 1: CMP-CBBEP Project Funds, continued

#### Expenses - Paid:

Application fee for 501(c) (3) determination by IRS (paid directly by SARA)	\$ 850.00
Laura Raun Invoice for March 2012	\$ 367.50
Laura Raun Invoice for April 2012	\$ 615.50
Laura Raun Invoice for May 2012	\$ 623.00
Laura Raun Invoice for June 2012	\$ 300.50
Laura Raun Invoice for July 2012	\$ 411.50
Laura Raun Invoice for August 2012	\$ 1,935.75
Laura Raun Invoice for September 2012	\$ 4,398.75
Laura Raun Invoice for October 2012	\$ 952.50
James Dodson Invoice for March 2012	\$2,400.00
James Dodson Invoice for April 2012	\$ 67.87
James Dodson Invoice for May 2012	\$ 1,943.57
James Dodson Invoice for June 2012	\$ 932.01
James Dodson Invoice for July 2012	\$ 3,097.34
James Dodson Invoice for August 2012	\$ 4,629.76
James Dodson Invoice for September 2012	\$ 3,000.00
James Dodson Invoice for October 2012	\$ 3,000.00
James Dodson Invoice for Expenses – September thru October 2012	\$ 244.86
<b>Total Account 1 Expenses Paid:</b>	<b>\$29,770.41</b>

#### Account 1 – Balance:

<b>Income to date:</b>	<b>\$36,602.67</b>
<b>Expenses to date:</b>	<b><u>\$29,770.41</u></b>
<b>Account 1 Balance:</b>	<b><u>\$ 6,832.26</u></b>

#### **Expenses Encumbered:**

James Dodson Invoice for November 2012	\$ 1,800.00
James Dodson Invoice for December 2012	\$ 750.00
<i>James Dodson Invoice for Expenses – Nov and Dec 2012 (rev 2-18-13)</i>	\$ 52.09
James Dodson Invoice for January 2013	\$ 2,100.00
<b>Total Expenses Encumbered:</b>	<b>\$ 4,702.09</b>

**Account 1 Balance after Payment of Expenses Encumbered:** **\$ 2,130.17**

# SABP, Inc. Financial Report for Period Ending 2-19-13

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## Account 2: San Antonio Bay Day Project Funds

### **Income:**

Donation from San Antonio River Authority	\$ 750.00
Donation from First Victoria National Bank	\$ 750.00
Donation from CBBEP	\$ 200.00
Donation from Roy Foley	\$ 200.00
Registration Fees	\$ 140.00
SA Bay Day T-shirt Sales	\$ 30.00
Donations Received at Event	\$ 45.00
SA Bay Day T-shirt sales at 10-15-12 Board meeting	<u>\$ 140.00</u>
<b>Total Account 2 Income:</b>	<b>\$2,255.00</b>

### **Expenses - Paid:**

T-Shirts (Compadres Ink Inv. #1516 for art and printing of 100 t-shirts)	\$ 788.06
City of Seadrift fee for use of Bay Front Pavilion	\$ 25.00
Printing – SA Bay Day Flyer (20 copies, 2-sided color @ Office Depot)	\$ 21.22
SA Bay Day Banner (Compadres Ink Inv. #1572 for printing banner)	\$ 263.05
Food & drinks (from Sam's Club & HEB)	<u>\$ 75.00</u>
<b>Total Account 2 Expenses Paid:</b>	<b>\$1,172.33</b>

### Account 2 Balance:

<b>Income:</b>	<b>\$2,255.00</b>
<b>Less Expenses Paid:</b>	<b>\$1,172.33</b>
<b>Transferred to Account 1:</b>	<b><u>\$ 1,082.67</u></b>
<b>Balance:</b>	<b>\$ 0.00</b>



SABP, Inc. Financial Report for Period Ending 2-19-13

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Checking Account Transactions and Balance:

<u>Date</u>	<u>Item</u>	<u>Amount</u>
3-20-12	Deposit (City of Victoria Donation)	\$ 1,000.00 (+)
5-8-12	Deposit (SARA Donation)	\$ 3,150.00 (+)
5-11-12	Deposit (CBBEP Pmt on SABP Inv 1)	\$ 2,767.50 (+)
5-22-12	Check #1001 (pd LR Inv's 1 & 2)	\$ 983.00 (-)
5-22-12	Check #1001 (pd JD Inv's 1 & 2)	\$ 2,467.87 (-)
6-8-12	Deposit (CBBEP Pmt on SABP Inv 2)	\$ 540.00 (+)
7-9-12	Deposit (CBBEP Pmt on SABP Inv 3)	\$ 2,422.50 (+)
7-18-12	Deposit (CBBEP Pmt on SABP Inv 4)	\$ 1,125.00 (+)
7-24-12	Check #1003 (pd LR Inv 3 & 4)	\$ 923.50 (-)
7-24-12	Check #1004 (pd JD Inv 3 & 4)	\$ 2,875.58 (-)
8-21-12	Check #1005 (pd LR Inv 5)	\$ 411.50 (-)
8-21-12	Check #1006 (pd JD Inv 5)	\$ 3,097.34 (-)
8-23-12	Deposit (SARA donation for Bay Day)	\$ 750.00 (+)
8-24-12	Deposit (CBBEP Pmt on SABP Inv 5)	\$ 3,360.00 (+)
9-24-12	Deposit (CBBEP Pmt on SABP Inv 6 & donation)	\$ 4,745.00 (+)
9-24-12	Deposit (CBBEP check for FVNB Bay Day donation)	\$ 750.00 (+)
9-25-12	Deposit (Chks for Foley Donation & Berger registr)	\$ 300.00 (+)
10-1-12	Deposit (SA Bay Day Receipts)	\$ 115.00 (+)
10-9-12	Check #1007 (pd LR Inv 6)	\$ 1,935.75 (-)
10-9-12	Check #1008 (pd JD Inv 6)	\$ 4,629.76 (-)
10-9-12	Check #1009 (pd JD SA Bay Day expenses)	\$ 1,172.33 (-)
10-11-12	Account Debit: Fee for printing deposit slips	\$ 32.09 (-)
10-16-12	Deposit (Income from T-shirt sales on 10-9-12)	\$ 140.00(+)
12-05-12	Deposit (CBBEP Pmt on SABP Inv 7)	\$ 7,398.75(+)
12-17-12	Deposit (SARA Donation)	\$ 1,000.00(+)
12-17-12	Deposit (CBBEP Pmt on SABP Inv 8)	\$ 3,952.50(+)
12-19-12	Check #1010 (pd LR Sept & Oct Invoices)	\$ 5,351.25 (-)
12-19-12	Check #1011 (pd JD Sept & Oct Invoices)	\$ 6,000.00 (-)
12-19-12	Check #1012 (pd JD Sept & Oct Expenses)	\$ 244.86 (-)
	Debit Reversal: Fee for printing deposit slips	\$ 32.09 (+)
1-25-13	Deposit (CBBEP Pmt on SABP Inv 9)	\$ 1,800.00(+)
1-25-13	Deposit (CBBEP Pmt on SABP Inv 10)	\$ 750.00(+)
2-19-13	Deposit (CBBEP Pmt on SABP Inv 11)	\$ 858.75(+)
	<b><u>Checking Account Current Balance:</u></b>	<b><u>\$ 6,832.26</u></b>

Reconciliation:

<i>Balance: Account 1 – CMP Projects</i>	\$ 6,832.26
<i>Balance: Account 2 – SA Bay Day Project (transferred to Acct 1)</i>	\$ 0.00
<b>Combined Balance:</b>	<b>\$ 6,832.26</b>
<b>Checking Account Balance:</b>	<b><u>\$ 6,832.26</u></b>
<b>Difference:</b>	<b>\$ 0.00</b>

**ATTACHMENT C:**

Payment Authorizations

## Payment Authorization

**Date:** February 3, 2013

**Remit to:** James Dodson

**For:** Professional Services (Project Management and Facilitation)  
Habitat Conservation and Coastal Public Access Planning Project

<b>Amounts:</b>	Invoice – November 2012	\$ 1,800.00
	Invoice – December 2012	<u>\$ 750.00</u>
	<b>Total Amount:</b>	<b>\$ 2,550.00</b>

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The above total amount has been authorized for payment by action of the Board of Directors of the San Antonio Bay Partnership, Inc. on February 21, 2013.

Paid by Check No. 1013

**Attest:**

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Terry Baiamonte, Secretary-Treasurer

Date

JAMES A. DODSON

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**INVOICE**

**To:** Ms. Terry Baiamonte, Secretary-Treasurer  
San Antonio Bay Partnership, Inc.  
405 W. Power Ave.  
Victoria, TX 77901

**Date:** January 8, 2013

**Re:** Planning Facilitation Services – San Antonio Bay Partnership, Inc.,  
CMP Habitat Conservation and Public Access Planning Project  
CBBEP Contract No. 1224

**Billing Period:** November 1 – 30, 2012

**Total Hours:** 24.0 (See attached timesheets)

**Hourly Rate:** \$75.00

**Amount Due:** **\$1,800.00**

**Remit to:** James A. Dodson  
405 W. Power Ave.  
Victoria, Texas 77901

**Tax ID #:** 453-88-2386 (SSN)

Thank you,



James A. Dodson

1-8-2013

Date

405 W. Power Ave.  
Victoria, Texas 77901  
361-649-1518  
[jdodson27@gmail.com](mailto:jdodson27@gmail.com)

**MONTHLY GRANT PROJECT TIME SHEET**

**Project Name:** San Antonio Bay Partnership Habitat Conservation and Public Access Plan -- Phase I  
**Employee Name:** James Dodson  
**Month and Year:** Nov-12

*PLEASE PROVIDE # OF HOURS & BRIEF DESCRIPTION OF WORK PERFORMED (e.g. progress report, project meeting, planting, outreach event, field trip, etc.)*

Thursday	Friday	Saturday	Sunday	Monday	Tuesday	Wednesday
1 ____ hrs	2	3 ____ hrs	4 ____ hrs	5 ____ hrs	6 ____ hrs	7 ____ hrs
8 4 hrs Prepared and distributed agenda packet for 11-13 SABP, Inc. Board mtg	9 ____ hrs	10 ____ hrs	11 ____ hrs	12 2 hrs Prepared information for 11-13 SABP, Inc. Board of Directors meeting	13 4 hrs Prepared for and facilitated SABP, Inc. Board of Directors meeting	14 ____ hrs
15 ____ hrs	16 ____ hrs	17 ____ hrs	18 ____ hrs	19 2 hrs Prepared and submitted FSR, timesheets and September invoice for CMP project	20 3 hrs Prepared response to request for information on SABP, Inc.	21 2 hrs Prepared and submitted FSR, timesheets and October invoice for CMP project
22 ____ hrs	23 ____ hrs	24 ____ hrs	25 ____ hrs	26 2 hrs Communication re: setting up meeting on rookery island and oyster reef projects; drafted & submitted letter to SARA requesting \$1,000 in Challenge Grant matching funds	27 2 hrs Updated SABP, Inc. financial report; communication on potential funding for hydrological restoration project	28 ____ hrs
29 ____ hrs	30 3 hrs Work on Sept & Oct invoices for CMP project	31 ____ hrs				

**CALCULATION FOR SALARY/HOURLY:**

<u>24</u>	X	<u>75</u>	=	<u>1800</u>	
TOTAL # HOURS		HOURLY RATE			4
<u>1800</u>	X	<u>0.00%</u>	=	<u>0</u>	
TOTAL SALARY/HOURLY WAGE FOR MONTH		FRINGE BENEFIT RATE/ HOURLY FRINGE BENEFIT RATE (Not to exceed 35%)			

I certify that this information is correct.

Employee Signature:

*James A. Dodson*

Date:

1/8/2013

Project Manager Signature

*James A. Dodson*

Date:

1/8/2013

JAMES A. DODSON

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**INVOICE**

**To:** Ms. Terry Baiamonte, Secretary-Treasurer  
San Antonio Bay Partnership, Inc.  
405 W. Power Ave.  
Victoria, TX 77901

**Date:** January 8, 2013

**Re:** Planning Facilitation Services – San Antonio Bay Partnership, Inc.,  
CMP Habitat Conservation and Public Access Planning Project  
CBBEP Contract No. 1224

**Billing Period:** December 1 – 31, 2012

**Total Hours:** 10.0 (See attached timesheets)

**Hourly Rate:** \$75.00

**Amount Due:** **\$750.00**

**Remit to:** James A. Dodson  
405 W. Power Ave.  
Victoria, Texas 77901

**Tax ID #:** 453-88-2386 (SSN)

Thank you,



James A. Dodson

1-8-2013

Date

405 W. Power Ave.  
Victoria, Texas 77901  
361-649-1518  
[jdodson27@gmail.com](mailto:jdodson27@gmail.com)

**MONTHLY GRANT PROJECT TIME SHEET**

**Project Name:** San Antonio Bay Partnership Habitat Conservation and Public Access Plan -- Phase I  
**Employee Name:** James Dodson  
**Month and Year:** Nov-12

*PLEASE PROVIDE # OF HOURS & BRIEF DESCRIPTION OF WORK PERFORMED (e.g. progress report, project meeting, planting, outreach event, field trip, etc.)*

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
1 hrs	2	3 hrs	4 2 hrs Communication on setting up meeting to discuss rookery island restoration projects	5 hrs	6 2 hrs Revised Letter Agreements for CMP project staffing; prepared Phase II Quarterly Report #1	7 hrs
8 hrs	9 hrs	10 2 hrs Finalized and submitted draft Phase II Quarterly Report #1; prepared and distributed notice for SABP, Inc. Board mtg on 12-19-12	11 hrs	12 hrs	13 hrs	14 hrs
15 hrs	16 hrs	17 2 hrs Prepared and distributed agenda packet for SABP, Inc. Board mtg on 12-19-12	18 hrs	19 2 hrs Prepared for and facilitated SABP, Inc. Board meeting to approve payments on CMP project invoices	20 hrs	21 hrs
22 hrs	23 hrs	24 hrs	25 hrs	26 hrs	27 hrs	28 hrs
29 hrs	30 hrs	31 hrs				

**CALCULATION FOR SALARY/HOURLY:**

<u>10</u>	X	<u>75</u>	=	<u>750</u>	<u>4</u>
TOTAL # HOURS		HOURLY RATE			
<u>750</u>	X	<u>0.00%</u>	=	<u>0</u>	
TOTAL SALARY/HOURLY WAGE FOR MONTH		FRINGE BENEFIT RATE/ HOURLY FRINGE BENEFIT RATE (Not to exceed 35%)			

I certify that this information is correct.

Employee Signature:

*James A. Dodson*

Date:

1-8-13

Project Manager  
Signature

*James A. Dodson*

Date:

1-8-13

## Payment Authorization

**Date:** February 3, 2013

**Remit to:** James Dodson

**For:** Professional Services (Project Management and Facilitation)  
Habitat Conservation and Coastal Public Access Planning Project

<b>Amounts:</b>	Expenses – November 2012	\$	30.15
	Expenses – December 2012	\$	<u>21.94</u>
	<b>Total Amount:</b>	\$	<b>52.09</b>

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The above total amount has been authorized for payment by action of the Board of Directors of the San Antonio Bay Partnership, Inc. on February 21, 2013.

Paid by Check No. 1014

**Attest:**

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Terry Baiamonte, Secretary-Treasurer

Date



OFFICE DEPOT STORE #539  
5106 N NAVARRO ST.  
VICTORIA, TX 77902  
(361) 572-8999

11/12/2012 12.4 1:11 PM  
STR 539 REG20 TRN 2567 EMP 1111

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SALE

Product ID	Description	Total
873905	Impression	
160 @ 0.10		16.00
	You Pay	15.68SS
Sales Tax:		1.29
	Total:	16.97
	Visa 1932:	16.97

\*\*\*\*\*  
Total Office Depot Savings:  
\$0.32

\*\*\*\*\*

WE WANT TO HEAR FROM YOU!

Participate in our online customer survey  
and receive a coupon for \$10 off your  
next qualifying purchase of \$50 or more on  
office supplies, furniture and more.  
(Excludes Technology. Limit 1 coupon per  
household/business.)

Visit [www.officedepot.com/feedback](http://www.officedepot.com/feedback)  
and enter the survey code below.

Survey Code:

13G0 QG3R T07B

\*\*\*\*\*



22TTUQPX533BC6MRX

Copy & Print Depot

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solutions.

# AT&T TeleConference Services



## Credit Card Call Detail Statement

Advice Copy

Page 1 of 2

BILLING INQUIRIES: (800) 722-3481  
(412) 222-1409  
FOR OTHER QUESTIONS: Please contact  
your AT&T sales  
representative.

ATTN: JAMES DODSON  
GROUNDSWELL ENTERPRISES  
410 N VINE ST.  
VICTORIA, TX, 77901

This is NOT a Bill.  
Please do NOT pay.

CREDIT CARD: VISA  
CARD NUMBER: 1932

PERIOD: NOV 16 THROUGH NOV 30, 2012

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ITEM	QTY	TYPE	DATE	TIME	MINUTES	TOTAL
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CONFERENCE: PJD6231  
HOST NAME: JAMES DODSON

ACCOUNT ID: 22714283 - 00001  
NUMBER: 361-649-7442

1. CONFeree	361-570-4868	RSVLDIUSA	11/13/2012	09:27am	75	6.38
2. CONFeree	210-302-3614	RSVLDIUSA	11/13/2012	09:31am	70	5.95

*SABP, Inc. Board Meeting*

SUBTOTAL	145	12.33
TAXES		0.85
CONFERENCE TOTAL		<u>\$13.18</u>

TOTAL CHARGES:

\$13.18

# AT&T TeleConference Services



## Credit Card Call Detail Statement

Advice Copy

BILLING INQUIRIES: (800) 722-3481  
(412) 222-1409  
FOR OTHER QUESTIONS: Please contact  
your AT&T sales  
representative.

ATTN: JAMES DODSON  
GROUNDSWELL ENTERPRISES  
410 N VINE ST.  
VICTORIA, TX, 77901

This is NOT a Bill.  
Please do NOT pay.

CREDIT CARD: VISA  
CARD NUMBER: 1932

PERIOD: DEC 16 THROUGH DEC 31, 2012

ITEM	QTY	TYPE	DATE	TIME	MINUTES	TOTAL	
CONFERENCE: PJD3060			ACCOUNT ID: 22714283 - 00001				
HOST NAME: JAMES DODSON			NUMBER: 361-649-7442				
1. CONFEREE	361-485-3000	RSVLDIUSA	12/19/2012	12:56pm	57	4.85	
2. CONFEREE	361-882-5633	RSVLDIUSA	12/19/2012	12:57pm	56	4.76	
3. CONFEREE	210-302-3614	RSVLDIUSA	12/19/2012	01:00pm	51	4.34	
4. CONFEREE	361-935-2322	RSVLDIUSA	12/19/2012	01:05pm	48	4.08	
5. CONFEREE	361-894-1565	RSVLDIUSA	12/19/2012	01:24pm	29	2.47	
					SUBTOTAL	241	20.50
					TAXES		1.44
					CONFERENCE TOTAL		\$21.94
TOTAL CHARGES:						\$21.94	

*SABP, Inc. Board Meeting*

## Payment Authorization

**Date:** February 19, 2013

**Remit to:** James Dodson

**For:** Professional Services (Project Management and Facilitation)  
Habitat Conservation and Coastal Public Access Planning Project

**Amounts:** Invoice – January 2013 \$ 2,100.00  
**Total Amount:** **\$ 2,100.00**

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The above total amount has been authorized for payment by action of the Board of Directors of the San Antonio Bay Partnership, Inc. on February 21, 2013.

Paid by Check No. 1015

**Attest:**

\_\_\_\_\_  
Terry Baiamonte, Secretary-Treasurer                      Date

JAMES A. DODSON

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**INVOICE**

**To:** Ms. Terry Baiamonte, Secretary-Treasurer  
San Antonio Bay Partnership, Inc.  
405 W. Power Ave.  
Victoria, TX 77901

**Date:** February 3, 2013

**Re:** Planning Facilitation Services – San Antonio Bay Partnership, Inc.,  
CMP Habitat Conservation and Public Access Planning Project  
CBBEP Contract No. 1224

**Billing Period:** January 1 – 31, 2013

**Total Hours:** 28.0 (See attached timesheets)

**Hourly Rate:** \$75.00

**Amount Due:** **\$2,100.00**

**Remit to:** James A. Dodson  
405 W. Power Ave.  
Victoria, Texas 77901

**Tax ID #:** 453-88-2386 (SSN)

Thank you,



James A. Dodson

2-3-2013

Date

405 W. Power Ave.  
Victoria, Texas 77901  
361-649-1518  
[jdodson27@gmail.com](mailto:jdodson27@gmail.com)

## MONTHLY GRANT PROJECT TIME SHEET

**Project Name:** San Antonio Bay Partnership Habitat Conservation and Public Access Plan -- Phase II  
**Employee Name:** James Dodson  
**Month and Year:** Jan-13

PLEASE PROVIDE # OF HOURS & BRIEF DESCRIPTION OF WORK PERFORMED (e.g. progress report, project meeting, planting, outreach event, field trip, etc.)

Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Monday
1 hrs	2 4 Prepared and distributed notice for SABP meetings on 1-10-13; updated SABP website	3 hrs	4 hrs	5 hrs	6 hrs	7 4 Prepared financial report for period ending 12-31-12; prepared and distributed agenda packet for 1-10-13 SABP, Inc. Board mtg
8 4 Prepared and submitted FSR's for CMP Project work in Nov & Dec 2012; prepared and submitted associated invoices	9 hrs	10 4 Prepared for and facilitated coastal public access planning stakeholder and SABP, Inc. Board meetings	11 hrs	12 hrs	13 hrs	14 hrs
15 hrs	16 hrs	17 6 Attended Mission-Aransas NERR Science Collaborative Meeting in Port A	18 hrs	19 hrs	20 hrs	21 hrs
22 hrs	23 hrs	24 hrs	25 hrs	26 hrs	27 hrs	28 hrs
29 hrs	30 4 Attended Workshop on Drought Impacts on Tx Estuaries in Houston	31 2 Provided information to CBBEP on local cash match				

**CALCULATION FOR SALARY/HOURLY:**

<u>28</u>	X	<u>75</u>	=	<u>2100</u>
TOTAL # HOURS		HOURLY RATE		
<u>2100</u>	X	<u>0.00%</u>	=	<u>0</u>
TOTAL SALARY/HOURLY WAGE FOR MONTH		FRINGE BENEFIT RATE/ HOURLY FRINGE BENEFIT RATE (Not to exceed 35%)		

I certify that this information is correct.

Employee Signature: James A. Dodson

Date: 2-3-13

Project Manager Signature: James A. Dodson

Date: 2-3-13

**ATTACHMENT D:**

Letter from IRS approving SABP, Inc.  
501(c)(3) Application

INTERNAL REVENUE SERVICE  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **JAN 14 2013**

SAN ANTONIO BAY PARTNERSHIP INC  
C/O JAMES A DODSON  
405 W POWER AVE  
VICTORIA, TX 77901-6441

Employer Identification Number:  
45-4023668  
DLN:  
17053059336032  
Contact Person:  
GINGER L JONES ID# 31646  
Contact Telephone Number:  
(877) 829-5500  
Accounting Period Ending:  
December 31  
Public Charity Status:  
509(a)(2)  
Form 990 Required:  
Yes  
Effective Date of Exemption:  
September 6, 2011  
Contribution Deductibility:  
Yes  
Addendum Applies:  
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Letter 947 (DO/CG)



SAN ANTONIO BAY PARTNERSHIP INC

Sincerely,

A handwritten signature in cursive script that reads "Holly O. Paz". The signature is written in dark ink and is positioned below the word "Sincerely,".

Holly O. Paz  
Director, Exempt Organizations  
Rulings and Agreements

Enclosure: Publication 4221-PC