

San Antonio Bay Partnership

**The Finance Committee and the Board of Directors for
The San Antonio Bay Partnership, Inc.**

**Will meet on
Tuesday, August 21, 2012
3:00 to 5:00 pm**

**The University of Houston – Victoria
Meeting Room A (Room 223), University West Bldg.
3007 N Ben Wilson St, Victoria, TX, 77901**
(see attached map for location & directions to meeting room)

These meetings are open to the public. Participation in the meetings will be available via conference call – see the page four for dial in instructions

Finance Committee Meeting:

AGENDA

- I. **Welcome, Introductions and Roll Call**
- II. **Approval of the Agenda**
- III. **Approval of the Minutes of the July 24, 2012 meeting of the Finance Committee
(Attachment 1-A)**
- IV. **Financial Report on income, expenses and payables as of August 20, 2012, and possible
action thereon (Attachment 1-B)**
- V. **Discussion of fundraising issues and activities for the San Antonio Bay Partnership, Inc.**
- VI. **Other Business**
- VII. **Set Date of Next Meeting**
- VIII. **Adjourn**

The Meeting of the Board of Directors for the San Antonio Bay Partnership, Inc. will commence immediately following the Finance Committee meeting. See Agenda on the next page.

See page 3 for meeting location, parking and page 4 for conference call information.

Board of Directors Meeting:

AGENDA

- I. Welcome, Introductions and Roll Call
- II. Approval of the Agenda
- III. Approval of the Minutes of the July 24, 2012 Meeting of the Board of Directors
(Attachment 2-A)
- IV. Secretary/Treasurer's Report
- V. Report, Discussion and Possible Action On: Planning for the *First Annual San Antonio Bay Day* to be held in Seadrift on September 29th
- VI. Report on the status of the CMP-funded Habitat Conservation and Coastal Access Planning Project for the San Antonio Bay Area
- VII. Report on the status of the SABP, Inc. application for federal tax-exempt status as a Section 501(c)(3) charitable organization.
- VIII. Discussion and possible action on date and agenda for the next General Public/Stakeholders
- IX. Other Business
- X. Set Date of Next Meeting
- XI. Adjourn

If you have any questions, please contact James Dodson at 361-649-1518 or jdodson27@gmail.com

See page 3 for meeting location, parking and page 4 for conference call information.

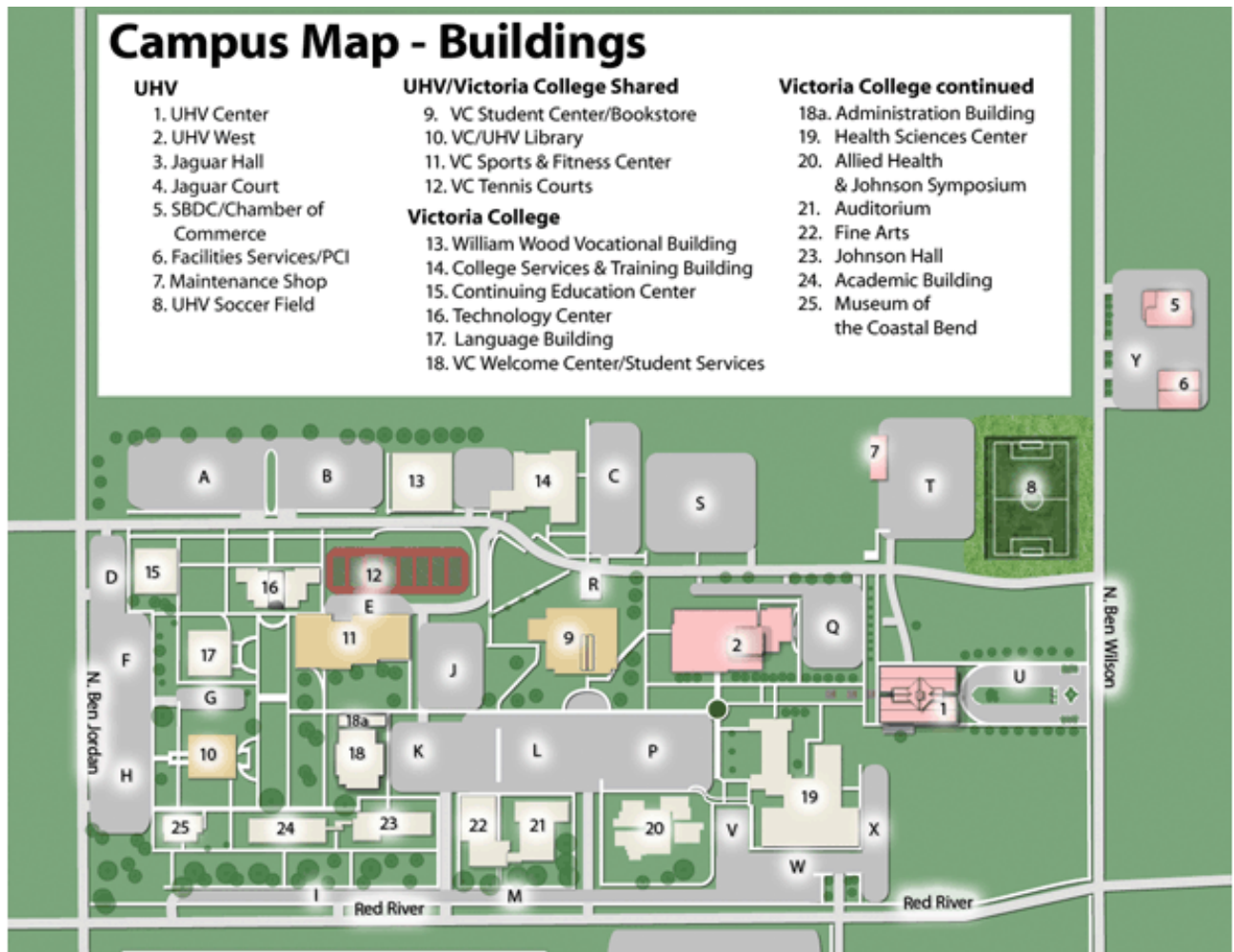
MEETING LOCATION

The University of Houston – Victoria
Meeting Room A (Room 223), University West Bldg.
3007 N Ben Wilson St, Victoria, TX, 77901

On the map below:

Meeting Room A (Rm 223) is located on the second floor of the University West Building, which is Building “2” (indicated in pink)

Meeting participants must park in UHV Special Events Parking, which is Located in Lot T (indicated in grey), accessed via the north entrance off N. Ben Wilson St., immediately adjacent to the soccer field (#8)



Conference Call Dial-In Procedures

You may join in this meeting by conference call using the following dial-in directions:

- 1) Dial the toll-free conference system access number: **866-590-5055** and
- 2) When prompted, enter the conference access code: **8463538**, then hit the # sign; you will be automatically added to the conference call.

The conference call will be initiated at 1:30 pm -- you may dial in anytime after that.

ATTACHMENTS

Finance Committee Meeting Agenda

- 1-A:** Minutes of the 7-24-12 Finance Committee meeting
- 1-B:** Financial Report

Board of Directors Meeting Agenda

- 2-A:** Minutes of the 7-24-12 Board of Directors meeting

ATTACHMENT 1-A

Minutes of the July 24, 2012
Finance Committee Meeting

**MINUTES OF THE
MEETING OF THE FINANCE COMMITTEE FOR THE BOARD OF DIRECTORS for
THE SAN ANTONIO BAY PARTNERSHIP, INC.**

Tuesday, July 24, 2012

The meeting was held in Meeting Room A (Rm. 223) in the University West Building, at the University of Houston – Victoria. The meeting came to order at 2:00 p.m.

Finance Committee members Terry Baiamonte, Chair, Allan Berger, Roy Foley and John Kisalus were present. *Also present were: James Dodson (Facilitator), Brian Koch, Hector Mendieta, and Steve Raabe.*

The Committee approved the agenda as printed. Minutes of the May 22, 2012 meeting of the SABP, Inc. Finance Committee were approved unanimously.

Ms. Baiamonte asked Mr. Dodson to present the Financial Report under Item IV. The Financial Report was presented as contained in the agenda materials. Ms. Baiamonte then asked for a motion to approve invoices submitted for professional services and expenses, and to authorize payment. Mr. Kisalus made the motion; Mr. Foley seconded the motion; motion was approved.

Ms. Baiamonte then opened discussion regarding fund raising activities for the San Antonio Bay Partnership, Inc. under Item V. Ms. Baiamonte reported that she had investigated the availability, cost and suitability of using the charter boat “The Skimmer,” which is based out of the Fulton Marina, as a venue for holding a fundraiser event. Ms. Baiamonte concluded that it might be difficult to generate much income from such an event because of the cost of chartering the Skimmer relative to the limited number of participants the vessel could accommodate.

[Mr. Dodson noted that he had visited with Captain Tommy Moore, the owner/operator of the Skimmer and Chair of the Aransas County Navigation District, about issues regarding the Endangered Species Act (ESA) lawsuit filed by “The Aransas Project (TAP)” and had been referred to, and subsequently visited with, Ms. Jane Guinn, TAP board member from the Rockport /Fulton area. Those conversations, as Mr. Dodson related, revolved around opportunities TAP, SABP and other interested organizations might have to work together to advance the science and management of freshwater inflows into the San Antonio Bay system.]

Mr. Berger commented that, regarding an event using the Skimmer, fundraising might not be the primary goal, but, rather, building awareness and goodwill about SABP might be the main goal. There followed a general discussion about other potential fundraising activities. Mr. Dodson then mentioned that National Estuaries Day was going to be celebrated on Saturday, September 29th, and that the occasion might lend itself to an awareness/information/fundraising event. Discussion of this idea ensued, with a decision being made to recommend to the Board of Directors that SABP, Inc. sponsor such an event, and an initial event planning meeting was scheduled for Monday, August 6th, 4 to 6 pm.

There were no items raised for discussion under Item VI – Other Business. It was decided to schedule the next Finance Committee meeting in association with the next Board of Directors meeting on August 21, 2012.

There being no other business, the meeting adjourned at 3:30 pm.

Minutes Approved by Action of the Finance Committee for the San Antonio Bay Partnership, Inc. at an official meeting on:

Terry Baiamonte, Secretary-Treasurer

Date

ATTACHMENT 1-B
Financial Report for Period Ending August 21, 2012

Income: Cash

Donation from City of Victoria Environmental Services Division	\$1,000.00
Donation from San Antonio River Authority (Challenge Grant)	\$4,000.00*
* Includes \$850.00 previously paid by SARA for fees associated with the submittal of the 501(c)(3) application for IRS determination of status of SABP, Inc. as a charitable organization	
Payment from CBBEP on SABP Inv. #1 to CBBEP for CMP project facilitation services – March 2012	\$2,767.50
Payment from CBBEP on SABP Inv. #2 to CBBEP for CMP project facilitation services – April 2012	\$ 540.00
Payment from CBBEP on SABP Inv. #3 to CBBEP for CMP project facilitation services – May 2012	\$2,422.50
Payment from CBBEP on SABP Inv. #3 to CBBEP for CMP project facilitation services – June 2012	<u>\$1,125.00</u>
Total Income:	\$11,855.00

Expenses - Paid:

Application fee for 501(c) (3) determination by IRS (paid directly by SARA)	\$ 850.00
LRPR Invoice No 1 for March 2012	\$ 367.50
LRPR Invoice No 2 for April 2012	\$ 615.50
LRPR Invoice No 3 for May 2012	\$ 623.00
LRPR Invoice No 4 for June 2012	\$ 300.50
James Dodson (dba GroundSwell Enterprises) Invoice No 1 for March 2012	\$2,400.00
James Dodson (dba GroundSwell Enterprises) Invoice No 2 for April 2012	\$ 67.87
James Dodson (dba GroundSwell Enterprises) Invoice No 3 for May 2012	\$1,943.57
James Dodson (dba GroundSwell Enterprises) Invoice No 4 for June 2012	<u>\$ 932.01</u>
Total Paid:	\$8,099.95
Account Balance:	\$3,755.05

Financial Report for Period Ending August 21, 2012

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Expenses – Encumbered (to be paid after Finance Committee Approval):

LRPR Invoice No 4 for June 2012	\$ 411.50
James Dodson (dba GroundSwell Enterprises) Invoice No 5 for July 2012	<u>\$ 3,097.34</u>
Total to be paid:	\$ 3,508.85

Income Outstanding:

Invoice No. 5 to CBBEP for July 2012	<u>\$ 3,360.00</u>
Account Balance after all income and payments:	\$ 3,606.20

In-Kind Services Credits:

<i>Donation of Professional Services – James Dodson – April 2012</i>	\$1,950.00
<i>Donation of Professional Services – James Dodson – May 1 -15, 2012</i>	<u>\$1,050.00</u>
Total:	\$3,000.00

Donation of Professional Services – Work on Status & Trends Reports, Through June, 2012

<i>April</i>	<i>\$ 612.00</i>
<i>May</i>	<i>\$2,287.00</i>
<i>June</i>	<i>\$5,462.00</i>
<i>July</i>	<i><u>\$7,114.00</u></i>
Total:	\$15,475.00

Donation of Time and Participation in CMP Project Meetings, Through June, 2012

<i>April</i>	<i>\$ 319.00</i>
<i>May</i>	<i>\$ 159.50</i>
<i>June</i>	<i>\$ 87.00</i>
<i>June</i>	<i><u>\$ 159.50</u></i>
Total:	\$ 725.00

Total In-Kind Services Donated, Thru July 2012: \$19,200.00

ATTACHMENT 2-A

Minutes of the July 24, 2012
Board of Directors Meeting

**MINUTES OF THE
MEETING OF THE BOARD OF DIRECTORS for
THE SAN ANTONIO BAY PARTNERSHIP, INC.**

Tuesday, July 24, 2012

The meeting was held in Meeting Room A (Rm. 223) in the University West Building, at the University of Houston – Victoria.

The meeting came to order at 3:37 pm.

Board members present: John Kisalus (Chair), Roy Foley and Terry Baiamonte, and Allan Berger. *Also present were: James Dodson (Facilitator) and Steve Raabe.*

The Chair tabled Item VI on the agenda; the remainder of the agenda was approved.

Minutes of the May 22, 2012 meeting of the SABP, Inc. Board of Directors were approved unanimously.

Mr. Kisalus asked Ms. Baiamonte to present the Secretary/Treasurers report. Ms. Baiamonte reported on the Finance Committee meeting held immediately prior to the current Board meeting, including the Finance Committee's recommendation that SABP, Inc. plan an event/fundraiser in association with National Estuaries Day on September 29, 2012. The event, tentatively titled "San Antonio Bay Day," would be held in Seadrift, on the bay front, and would include some paddling activities, information booths and possibly lunch. Ms. Baiamonte reported that there would be an event planning meeting on August 6th from 4 to 6 pm at the SABP office (405 W. Power Ave, Victoria, Tx 77901).

Mr. Kisalus then moved to Item VI – report on status of filing of the 501(c)(3) application. Mr. Dodson stated that the application had been filed on February 24, 2012 and that he had contacted IRS to determine the status. IRS has not yet assigned the application to a reviewer, which would indicate that approval may not be forthcoming for several months.

Mr. Kisalus then asked Mr. Dodson to report on the CMP-funded Habitat Conservation and Coastal Public Access planning program activities. Mr. Dodson noted that a very successful field trip had been held on July 10, 2012, with about 30 persons taking part in a tour of proposed sites for conservation activities in the San Antonio Bay area. Mr. Dodson also reported on the meeting held earlier that day, and that the draft final report would soon be available for review and comment. A presentation on the results of the project will be made at the next public and stakeholder meeting on August 21, 2012.

Under Item IX, Other Business, there was some discussion on the current status of the TAP/ESA lawsuit.

It was decided to hold the next Finance Committee and Board of Directors meetings on August 21, 2012 in association with the public and stakeholder meeting on that date.

The meeting adjourned at 3:57 pm.

Minutes Approved by Action of the Board of Directors for the San Antonio Bay Partnership, Inc. at an official meeting on:

Terry Baiamonte, Secretary-Treasurer

Date